UNIVERSITY OF KERALA
(摘要)

Regulations for the award of University Post Doctoral Fellowship — Modified — Approved
—Orders issued

ACADEMIC E VII SECTION

Ac.EVII/2016

Thiruvananthapuram, dated 31/05/2016

Read: (1) Item No.85 of the minutes of the meeting of the Syndicate held on 29/05/1990
(2) Item No. Q3.6.07 of the minutes of the 6th meeting of the IQAC held on 30/09/2015.
(3) Minutes of the meeting of the Deans’ Council held on 18/02/2016
(4) Additional Item No.2 of the minutes of the meeting of the Deans’ Council held on 20/05/2016

ORDER

The rules presently followed for award of University Post Doctoral Fellowship were formulated on the basis of recommendations of Joint meeting of the Standing Committee on Research and Scholarships, the Deans’ of Faculties and Heads of the Department held on 04/11/1986 and the amendments thereof approved by the Syndicate vide paper read as (1) above.

Considering the importance attached to Post Doctoral Research by the UGC in appointments to the teaching positions, it was found imperative to streamline the procedures and to formulate comprehensive regulations for award of the University Post Doctoral Fellowship. The matter was considered in the sixth meeting of the IQAC held on 30/09/2015 and resolved to refer it to the Deans’ Council for appropriate suggestions.

The matter was placed before the Deans’ Council meeting held on 18/02/2016 and core committee of the Deans’ Council was entrusted to prepare the draft regulation and place the same at the meeting of the Deans’ Council.

Accordingly, draft regulations framed by the core committee was placed before the Deans’ Council and the Deans’ Council Vide paper read (3) above recommended to approve the Regulations.
Sanction was therefore accorded by the Vice-Chancellor, subject to reporting to the Academic Council to approve the Regulations recommended by the Deans’ Council for the award of University Post Doctoral Fellowship. (Copy of the Regulations is appended.)

The new regulation shall come into force w.e.f 1st June 2016.

Orders are issued accordingly,

Sd/-
UNNIKRISHNAN NAIR K
Joint Registrar (Acad)

Copy to,

1. Heads of all University Teaching/Research Department (To be downloaded From the website) (www.research.keralauniversity.ac.in)
2. The Heads of all Research Centres (To be downloaded from the website (www.research.keralauniversity.ac.in)
3. The PS to VC/PVC
4. The PRO/ Reception Officer
5. The PA to Registrar/FO/CE
6. Deans’ of all Faculties
7. Chairmen, Boards of Studies (PG)
8. The Director, Computer Centre, University Campus, Palayam
9. All Academic Sections
10. Stock File/File Copy/Office Copy.

Forwarded/By Order

[Signature]
SECTION OFFICER
University of Kerala

Regulations for the award of Post Doctoral Fellowship 2016

In view of the importance attached to post-doctoral research in generating knowledge and the formal recognition of post-doctoral research by the UGC in the appointments to teaching positions, these regulations are framed with a view to streamlining and formalizing the process for award of Post-Doctoral Fellowships (PDF) in the teaching and research departments of University of Kerala.

The aim of the PDF scheme is to enhance the skills, proficiency and competence of awardees for undertaking and carrying out independent research work and to headway the post doctoral research culture in the campus

1. **Title**
These regulations shall be called The Regulations for the Award of Post-Doctoral Fellowship 2016

2. **Operational definitions**

2.1 ‘Act’ ‘Statutes’, ‘Ordinances’ and ‘Regulations’ mean respectively the Kerala University Act of 1974 and Statutes, Ordinances and Regulations framed there under.

2.2 ‘Department’ means the University Department of Study and Research established by the Statutes.

2.3 ‘Departmental Doctoral Committee’ means the committee as provided in the regulations for research leading to the award of Ph.D. Degree

2.4 ‘Research Scholar’ means full-time or part-time scholar duly registered for research at the University under the regulations for research leading to award of PhD.

2.5 ‘Supervising Teacher’/ ‘Research Guide’ means the research guide duly approved and recognized for supervising research work undertaken by the Research Scholar.

2.6 ‘Mentor’ means a recognized research guide of the University of Kerala proving advice to the post doctoral research fellow, as approved by the University for the purpose.

2.7 ‘Fellowship’ means financial support provided to the scholar and includes the University fellowship and those offered by the State and National level funding agencies such as NCERT, ICAR, ICSSR, ICMR, KSCSTE, DBT, MHRD, CSIR, AICTE and UGC. SERBs fast track scheme/back to lab scheme and KSCSTE’s women scientist scheme/Back to lab scheme and other similar schemes for post-doctoral research.

2.8 ‘Post-Doctoral-Fellow’ means the scholar, who has completed doctoral level research and been awarded degree / awaiting the results after submission of thesis and pursuing independent, self-managed, full-time research work based on an approved proposal, in collaboration with a mentor, in accordance with the provisions laid down in these regulations and/or the guidelines of the external funding agency concerned.

2.9 ‘Bridging PDF’ means the post doctoral fellowship granted to the post doctoral fellow, who awaits results of the theses submitted for PhD Degree
2.10 'Regular PDF' means the post doctoral fellowship granted to the post doctoral fellow who holds PhD. Degree.

3. Applicability

These regulations shall be made applicable to all post-doctoral fellows funded by the University of Kerala and *mutatis mutandis*, to post-doctoral fellows funded by external agencies such as those mentioned in clause 2.7 of these Regulations, in so far as they are not inconsistent with the guidelines of the respective funding agencies.

4. Nature of Fellowships

4.1 The University PDF shall be categorized into: (i) Bridging PDF for those who await results of the theses submitted for PhD Degree; and (ii) Regular PDF for those who hold PhD. Degree

4.2 Both the categories of fellowships shall carry monthly financial support and annual contingent grant, as decided by the University from time to time.

5. Eligibility

5.1 The minimum qualification for selection to the Regular post-doctoral fellowship shall be Doctorate Degree in the subject concerned from University of Kerala or the Degree recognized by the University of Kerala as equivalent thereto.

5.2 Those who are awaiting award of PhD Degree after submission of the theses shall be eligible to apply for Bridge PDF.

5.3 Bridge fellowship shall be converted into Regular PDF with effect from first day of the subsequent month, by which PhD Degree is awarded to the fellow concerned.

5.4 There shall be no age bar for award of regular post-doctoral fellowship, subject to the condition that the candidates shall apply for PDF within two years from the date of award of PhD Degree.

6. Notification of Fellowships

6.1 The University shall notify the post-doctoral fellowships, as far as possible annually, ordaining the number of positions available in each stream such as, (i) Science & Technology; (ii) Social Sciences; (iii) Arts & Humanities; and (iv) Commerce & Management.

6.2 The number of positions under each stream, appropriating positions designated to the specific subjects of study, wherever possible, shall be specified in the notification.

6.3 A maximum of 25%, rounded off to the next higher integer, of the total number of positions shall be reserved for candidates seeking extension to the second year.

6.4 A roster, for extending reservation benefits to SC/ST/OBC/ PH candidates as decided by the State Government for employment from time to time, shall be shall be prepared and maintained by the University, enumerating the number of PDF for each category well in advance for a period of three years.
6.5 The number of post-doctoral positions shall not be changed until the roster has been applied fully for the specified period of three years.

7. Application

7.1 Eligible candidates shall apply to the University in the prescribed form together with the pay-in slip for having remitted the fee, as required in the notification.

7.2 The application shall also contain: (i) the research proposal not exceeding 1,000 words; (ii) the consent letter from a recognized supervising teacher of the University to serve as mentor to the fellow; (iii) the facility certificate by the Head of the Department concerned; and (iv) the recommendation of doctoral committee of the Department concerned.

7.3 The candidates shall, as far as possible, opt for mentors other than their respective supervisors at the doctoral level, in allied areas of research/ departments, so as to fortify diverse experiences.

8. Selection

8.1 The selection of post-doctoral fellows shall be carried out by the selection committee consisting of Faculty Deans concerned, HoDs concerned and Director of Research (Convener).

8.2 The quorum for holding selection committee shall be 50% of the members invited for the meeting.

8.3 The selection shall be based on a maximum of 25 marks spread over in two components, viz (i) performance in presentation before the selection committee (maximum of 15 marks); and (ii) research papers published/ patent application published (maximum of 10 marks @ 2 marks for each paper/ patent application)

9. Performance of Tasks

9.1 The post doctoral fellow shall engage in independent research, in collaboration with the mentor and shall be expected to perform the task with top-quality research publications, monographs, books, patents and reports.

9.2 The post doctoral fellow shall normally be expected to produce two top-class research publications, but a minimum of one publication shall be mandatory.

9.3 Each publication of the post doctoral fellow shall carry affiliation of the fellow as “Post-Doctoral-Fellow, Dept. of:.........., University of Kerala”.

9.4 The post doctoral fellow shall invariably mention in all research publications that the research has been promoted/ supported by the University of Kerala, as the case may be.

9.5 The post-doctoral fellow shall engage in a minimum of four hours of planned academic work in a week such as, lectures to post-graduate and M. Phil students, presentation in seminars, guidance to project work of PG Students, and bestowing advice to research scholars.

9.6 The planned academic work of post-doctoral fellow shall be arranged by the mentor in consultation with the department council.
9.7 The administrative work to be taken up by post-doctoral fellow shall be limited to the utilization of contingency grant provided from the University.

9.8 The post-doctoral fellow shall submit, at the end of each year and at any other time when the University may require, four copies of the report embodying the results of the research work carried out.

9.9 The post-doctoral fellow shall submit a comprehensive report of the work done during the entire period together with reprints of publications at the end of the full period of fellowship.

9.10 The post-doctoral fellow shall make an oral presentation of the gist of his research report before an invited audience consisting of faculty of the department and research scholars and provide answers to queries raised by the audience.

9.11 Performance of the post-doctoral fellow, in the presentation and discussion, shall be evaluated and reported to the University by the Board consisting of Faculty Dean, HoD and Mentor concerned.

10 Privileges

10.1 The post-doctoral fellow shall be extended all the physical facilities, normally provided to the research scholars, besides other privileges specifically provided for in these regulations.

10.2 The post-doctoral fellow shall perform the task assigned to him, as advised by the mentor, under the general supervision and control of HoD.

10.3 The post-doctoral fellow shall be entitled to avail, with the prior permission of both the mentor and HoD, casual leave/special casual leave/ maternity leave/ medical leave, as allowed, as per rules, to the teaching staff in the University. However, the post doctoral fellow shall not be entitled to any half pay leave/earned leave.

10.4 The period of absence of post doctoral fellow from headquarters for collection of data for research, available in the libraries/ laboratories of other Universities/ Institutions / Government Departments / other sources, with the prior approval of both the mentor and HoD, shall be treated as on duty.

11. Duration and extension

11.1 The post doctoral fellowship shall be awarded for a period of one year in the first instance and may be renewed, on the basis of record of research work, for a period of one more year, subject to availability of positions.

11.2 The maximum duration of the PDF award shall be restricted to two years and the fellowship shall be granted on yearly basis with renewal/termination clause, as recommended by the mentor concerned and the doctoral committee and subsequently, as evaluated by the selection committee referred to in clause 8 of these Regulations.

12. Certificate

12.1 The University shall issue the certificate of satisfactory completion of Fellowship only on receipt of favourable recommendations from the Board referred to in clause 9.11 of these Regulations.
12.2 The University/ Department shall not issue certificate of any kind to the post doctoral fellow, who has not engaged in the specific tasks assigned by the mentor for a minimum of six months at the Department. and/or has not published scholarly publications/books/ produced patents.

13. Miscellaneous

13.1 The postdoctoral fellow shall utilize contingency grant with the prior approval of mentor and as per the rules in force in the University, from time to time.

13.2 The post doctoral fellow shall not engage in any employment, either full time or part-time, during the tenure of Fellowship.

13.3 The existing Post Doctoral Fellowship and Senior Research Fellowship for doing post doctoral work after submission of thesis, awarded by the University, shall be hereafter re-designated as Regular Post Doctoral Fellowship and Bridge Post Doctoral Fellowship respectively.

13.4 The research work for post doctoral fellow shall be carried out exclusively under the guidance of mentors attached to the University Departments

14. Repeal and saving

14.1 All directives and orders issued, before the commencement of these regulations, by the University under the then existing regulations and guidelines shall continue to apply for the period for which such orders/ directions were issued.

14.2 All guidelines issued shall continue to have effect until such rules are rescinded or modified, as the case may be, and save as otherwise provided in these regulations are hereby repealed.

15 Transitory Provisions

Notwithstanding anything contained in these regulations, the Vice-Chancellor shall, for a period of two years from the date of coming into force of these regulations, have the power to provide by an order that these regulations shall be applied to any Post Doctoral Fellowship, with such modifications as may be necessary.

Sd/-
Registrar