

UNIVERSITY OF KERALA
(Abstract)

UGC JRF - submitting application for availing fellowship – Decision of the Syndicate to submit application any time during the year – Implementation of - Sanctioned – Orders issued.

Academic E IV Section

No.Ac.EIV/1/904/13

Dated: 01/02/2013

Read: Item No.11.153 of the Minutes of the meeting of the Syndicate held on 02/08/2012

ORDER

The Syndicate of the University of Kerala at its meeting held on 02/08/2012 vide Item No.11.153 resolved to permit the research scholars who have cleared UGC JRF midway to submit application for availing UGC fellowship anytime during the year, for release of grant in aid, without waiting for University notification. In the light of the decision of the Syndicate, separate notification will not be issued by the University for UGC JRF fellowship, in future. Henceforth, the research scholars who have cleared UGC JRF shall submit application for the same as detailed below:

1. The application in various purpose form shall be submitted to the Registrar any time.
2. The application containing details in accordance with UGC guidelines shall be downloaded from the University website and submitted along with Item No.1
3. Photocopies of all required documents shall be submitted (in duplicate) along with the application.
4. Refund order of University/State Scheme funds to avoid dual claim with centre/Scheme shall also be submitted, if applicable.
5. The application shall be complete in all respect (including attachments) as on the date of submission.

All applications received before the 10th of the month will be scrutinized and verification and interview will be completed before the end of the month, after which the details shall be forwarded to UGC for releasing fellowship.

Orders are issued accordingly.

Sd/-
V. Suresh Babu
Registrar (i/c)

To

1. All the Departments of the University
2. Joint Registrar/Deputy Registrar, Kariavattom
3. All Research Centres
4. The PS to VC/PVC
5. The PA to Registrar/FO
6. The Ac.EIA/B/Ac.EII/Election sections
7. The Ac.EIV/Stock File/File copy

Forwarded/ By Order

Sd/-
Section Officer

No.

Subject:

No.Ac.EIV/I/904/13

**APPLICATION FORM FOR UGC JUNIOR RESEARCH FELLOWSHIP IN SCIENCE,
HUMANITIES INCLUDING SOCIAL SCIENCES**

(Incomplete applications are liable to be summarily rejected)

1. Name of Applicant :
(Block Letters)
2. Roll No. with Month and Year of the Test :
conducted by the UGC/Joint UGC-CSIR by
which the candidate has qualified for JRF
(Copy of letter of intimation received from
UGC/Joint UGC-CSIR to be enclosed)
3. Subject of NET :
4. Date of NET Result :
5. Date of JRF Award Letter :
6. (a) Address with Pin Code to which :
Communication should be sent
(b) Residence & Mobile Phone Number :
(c) E-mail :
7. Date of Birth :
(Enclose attested copies of first page of
SSLC Book/CBCS/ICSE Certificate)
8. Category :
General/SC/ST/OBC/PH/VH
(2 Copies of Community Certificate/NCL Certificate/
Certificate of Medical Board attested by a Class I
Gazetted Officer should be enclosed)

9. Qualification	Year of Passing	University	Subject	Class/ Grade	Percentage of marks obtained
MA/MSc/MEd/LLM/ MPed/MSW/MCom					
Other Qualifications					

(1. Attested true copies of mark lists of above examination should be enclosed.

(2. Attested copies of Eligibility Certificate should be produced by the candidates who have secured their Degree/PG Degree from other Universities)

10. Name of the Department/Research Centre :
where the Candidate is working as Research
Scholar
11. Subject
12. Topic of Research
13. Name, Designation & Institution of Supervising :
Teacher
14. Whether the candidate is working as full-time :
Research Scholar, if so Details of Registration
obtained. (Copy of the Registration Order
should be enclosed)
15. Date of Joining Research/ M.Phil. :
16. Date of Joining the Fellowship :
(Joining report in the prescribed form,
(2 copies) should be forwarded)
17. Date of completion of M.Phil. tenure :
(strike off, if not applicable)
18. Whether the applicant is holding any appointment :
or receiving any emoluments, salary, stipend etc.,
from any other source
19. Any other additional information relating to the :
research work in support of the application

DECLARATION

I hereby declare that the particulars given above are true to the best of my knowledge and in the event of a Fellowship being awarded, I undertake to engage myself for full-time research under the direction of the supervising teacher during the term of the fellowship.

Place:
Date:

Signature of the Candidate
(with full name)

20. Recommendation of the Supervising Teacher :
(Specific recommendation should be made in the
Letterhead of Guide concerned)

21. Recommendation of the Head of the :
Department/Research Centre

Place:
Date:

Signature with Designation of the
Head of the Research Institution

FOR OFFICE USE ONLY

Name	Centre of Research	Date of joining research	Date of NET result	Date of JRF award letter	Date from which UGC JRF is eligible	Original Certificate verified on

Assistant

Section Officer

Assistant Registrar

- NB:**
- (i) *Two sets of attested copies of Joining Report & UGC/ Joint UGC-CSIR – JRF & NET Certificate should be attached along with the application.*
 - (ii) *Original documents to prove date of birth, category, UGC letter, marklists and certificates of PG Examination should be produced at the time of verification.*

CERTIFICATE FROM THE SUPERVISING TEACHER

I do hereby certify that Sri./Smt.

.....

is doing research work for Ph.D/M.Phil. degree under my guidance.

I havenumber of U.G.C. Research

Scholars working under my guidance at present.

Signature of the Supervising Teacher

CERTIFICATE FROM THE HEAD OF THE RESEARCH CENTRE

It is certified that necessary facilities will be provided for the research work of

.....

.....

Place:

Signature of the Head of the Research Centre

Date:

**UNIVERSITY GRANTS COMMISSION
SELECTION & AWARDS BUREAU
SOUTH CAMPUS OF DELHI UNIVERSITY
BENITO JUAREZ MARG
NEW DELHI – 110 021.**

JOINING REPORT

**AWARD OF JUNIOR RESEARCH FELLOWSHIP
IN
SCIENCES, HUMANITIES AND SOCIAL SCIENCES**

Name of Awardee:

National Eligibility Test Date (Attested Copy to be enclosed):

This is to certify thathas joined the Department of
.....for doing M.Phil/Ph.D.....under the above
scheme of the University Grants Commission with effect from(F.N./A.N.). He/She will be
provided with all necessary facilities during his/her tenure of award. The terms and conditions of the
offer are acceptable to the awardee.

Also certified that the Fellow shall not accept/hold any emoluments, paid or otherwise, or
receive emoluments, salary, stipend etc., from any other source during the tenure of the award.

Signature of Awardee

**Supervisor
(Seal)**

**Head of Department
(Seal)**

**Registrar/Principal/Director
(Seal of University/Institution)**