UNIVERSITY OF KERALA
HOW TO REGISTER

There are 7 steps in PhD Online registration.
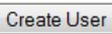

Click the 'Register now' link in the home page of http://www.research.keralauniversity.ac.in

✓ **Do not click 'Back/Forward/Refresh' button in the browser during registration.**

Step 1. USER CREATION

After reading the instructions carefully click button to enter to this first step. In this first step, applicants have to register their email-id to create a unique username and password.

The email ID that you provide here will be used for further communications. So please use a mail id, which is active. While clicking button you will get a page with a username and password.

> **Save your username and password for future use. Even if the registration process is interrupted, the applicant can login [from the login facility at home page] again with the same username and password to continue the rest of the registration process.** Once the registration is complete you can change your password after logging in.

Step 2. UPLOAD PHOTOGRAPH

- Upload your scanned photograph in .jpg format
- Photograph maximum size: 40 KB
- Dimension: 150px X 200px(Height X Width)
- After Uploading, press 'Continue'

Step 3. UPLOAD SIGNATURE

- Upload your scanned signature in .jpg format
- Photograph maximum size: 20 KB
- Dimension: 60px X 150px(Height X Width)
- After Uploading, press 'Continue '

Step 4. PERSONAL PROFILE

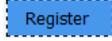- Fill your personal details.
- Click PROCEED button to continue

Step 5. EDUCATIONAL DETAILS

- Fill the Under-graduate, Post graduate and Entrance/Qualification details in the section. If you have another qualification, you can add another, by clicking the 'Add Another' Link in the section.
- Also you may specify the experience details and publications details in the section.
- Click PROCEED button to continue

Step 6. RESEARCH DETAILS

- First select the research faculty, then subject, research centre and research registration type.
- Research topic should be specified in this section.
- Upload the synopsis (File type: .doc/ .pdf and file size up to 100KB).
- Then fill the registration fee details including the date of payment.
- If you are selecting part-time registration, you will have to specify employment details also.
- Click PROCEED button to continue

Step 7 CHECKLIST

- ◆ This is the final step of registration process.
- ◆ Click the appropriate check boxes and click **Register** button to finish the registration process

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☑ If registration is successful, you will be lead to page displaying your login details again and instructions.

☑ Candidate can login to their account with the given username and password.

☑ He/she may change their password, edit the submitted details etc. until the registration process is over.

☑ You can download the completed application form from the 'Application Form' tab available in your home page.

For any queries related to online registration please send a mail to
research.keralauniversity@gmail.com