To

The Principals of affiliated Colleges under 2(f) & 12 B of the UGC Act, 1956.

Sir/Madam,

Sub:- Faculty Development Programme of the UGC-XII Plan – Inviting of Application-reg.

Ref:- (1) UGC Notification of Guidelines for the Faculty Development Programme for the 12th plan period in the UGC website.

(2) University Order No.130/15.1/Pl.C dated 19.06.2015

With reference to the above, you are requested to invite applications from eligible teachers for the Award of Fellowship for pursuing M.Phil./completing Ph.D. programmes under the Faculty Development Programme, against vacant slots available in the college. It is also requested to forward the applications satisfying all the eligibility criteria stipulated in the UGC Guidelines along with the filled in proformas attached with this letter on or before **15.02.2016**.

It may please be noted that teachers, whose applications/proformas have already been forwarded to this office need not apply again. But the data with regard to such teachers also be furnished in the new formats and forwarded to this office by the last date of receipt of application.

Yours faithfully,

[Signature]

Director

College Development Council

NB: Please also refer UGC website (www.ugc.ac.in/page/XII-Plan-Guidelines.aspx), University website www.keralauniversity.ac.in / the Research Portal for details of FDP.
UNIVERSITY OF KERALA

Proforma: I

UGC - FACULTY DEVELOPMENT PROGRAMME (12th Plan Period)

1. Name of the College  :
   (with address/e-mail/contact phone no.)

2. Whether included under Section 2(f) and 12(B)  : Yes / No
   of the UGC Act 1956

3. Total Number of Permanent Teachers as on the date of application :

4. Total Number of Slots available to the college (to be calculated as 20% of the total number of permanent teachers) :

5. Number of Teacher Fellows on deputation as of now and teachers who had already been recommended for FDP, but awaiting Award and / or deputation :

6. Number of Teachers who have completed FDP deputation period but not submitted the Thesis Submission Certificate and Utilization Certificate to the UGC :

7. Number of Vacant Slots  :
   [Sl. No. 4-5-6=7 (Number of vacant slots)]

(P.T.O)
### 8. Details of Candidates Recommended for the Award of Teacher Fellow

<table>
<thead>
<tr>
<th>Name of Teacher Fellow with Department</th>
<th>Date of Birth/ Age as on the date of Application in receipt at College</th>
<th>Total continuous service as on the date of Application in receipt at College</th>
<th>Is the Ph.D. Registration Live</th>
<th>Facility Certificate</th>
<th>NOC/ Undertaking from the Manager / Principal</th>
<th>Score (Refer: U.O.No.310/65.1/PLC dated 19.06.2015)</th>
<th>Rank</th>
<th>Remarks</th>
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</tbody>
</table>

Signature of Teacher(s):

Signature of Principal

(Office Seal)

Place:

Date:
University of Kerala

Proforma: II

Data Sheet for Ranking the Candidates Recommended for Teacher Fellowship

- Name of Teacher with Department : 
- M. Phil./Ph.D. with the Subject : 

*(Please refer U.O. No. 130/15.1/Pl.C dated 19.06.2015 in Awarding the score)*

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Data</th>
<th>Score</th>
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<tbody>
<tr>
<td>Percentage of Marks</td>
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<td><em>(to be scaled down to 40)</em></td>
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<tr>
<td>Teaching Experience, in completed years.</td>
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<td><em>(Maximum Score: 10 marks)</em></td>
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<tr>
<td>Publications <em>(Specify number under each category)</em></td>
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<tr>
<td><em>(Maximum Score: 30 marks)</em></td>
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<tr>
<td>Date of Ph.D. Registration</td>
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<td><em>(Maximum Score: 5 marks)</em></td>
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<tr>
<td>Seminar/Conference/Orientation/Refresher courses attended <em>(Specify number under each category)</em></td>
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<td><em>(Maximum Score: 15 marks)</em></td>
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<td>Total Score:</td>
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<td><em>(Maximum Score: 100 marks)</em></td>
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Signature of the Candidate:

Signature of Principal

(Office Seal)

Place:

Date:
UNIVERSITY OF KERALA

(Abstract)

University Grants Commission – Faculty Development Programme – Framing of Criteria for ranking of Teacher Applicants for the Award of Teacher Fellowship – Sanctioned – Orders Issued.

PLANNING 'C' SECTION

No. 130/15.1/Pl.C Dated, Thiruvananthapuram: 19.06.2015

Read: 1. UGC Letter No. F. FIP/12th Plan/KLKE 017 dated 04.02.2015
      2. UGC Letter No.FIP XII Plan / KLKE 017 dated 05.03.2015
      3. Item No. 06.111 of the Minutes of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 8th April, 2015
      4. Item No. 06.111.D3 of the Minutes of the Meeting of the Syndicate held on 5th May 2015

ORDER

Consequent to a dispute over the nomination of a teacher from the list of three teachers recommended for the Award of Teacher Fellowship under FDP of the UGC, the Vice-Chancellor has ordered to place the matter of framing criteria for the ranking of the candidates recommended by the Selection Committee, before the Standing Committee of the Syndicate on Academics and Research.

The UGC vide letter read as (2) above has also directed that the Selection Committee while recommending the FDP candidates may rank them in the order of merit and strictly in accordance with UGC guidelines.

The Standing Committee of the Syndicate on Academics and Research vide paper read as (3) above recommended to formulate the following criteria for ranking the teachers, recommended for the award of teacher fellowship from a college, subject to the existing UGC norms of guidelines, including that while preparing the panel, care must be taken to select teachers from various disciplines, stipulated by the University Grants Commission for the said Award.
Selection: College wise

<table>
<thead>
<tr>
<th>PG-Marks</th>
<th>Teaching Experience</th>
<th>Publication</th>
<th>Seniority in Ph.D. Registration</th>
<th>Seminar/Conference/Orientation/Refresher Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>40 Marks</td>
<td>10 Marks</td>
<td>30 Marks</td>
<td>5 Marks</td>
<td>15 Marks</td>
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<td></td>
<td>1 mark for 1 year to a maximum of 10 marks</td>
<td>Book published by an International Publisher – 15 marks</td>
<td>Candidates who have undergone 5 or more than 5 years of research from the effective date of registration will get a maximum for 5 marks. Accordingly candidates whose period of registration is 4 years will get 4 marks and so on.</td>
<td>Orientation/Refresher course: Not less than 3 weeks duration – 10 marks Not less than 2 weeks – duration 5 marks</td>
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<td>Book published by a National Publisher – 10 marks</td>
<td></td>
<td>Paper presentation in International Seminar/Conferences/Symposium – 3 marks National Level – 2 marks University /College Level – 1 mark</td>
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<tr>
<td></td>
<td>Peer reviewed Articles published in International Journal – 10 marks</td>
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<tr>
<td></td>
<td>Peer reviewed Articles published in National Journal – 5 marks</td>
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</tbody>
</table>

The Syndicate vide paper read as (4) above considered the recommendation of the Syndicate on Academics and Research and resolved to approve the same.

Orders are issued accordingly.

Sd/-
Leju Bose
Deputy Registrar (Planning & Development)
for Director, College Development Council

To:
1. PS to the VC/PVC
2. PA to the Registrar/DP&D
3. The Director, College Development Council
4. The Principals of affiliated Colleges under 2 (f) & 12 B of UGC Act 1956
5. The HoDs’ of Teaching Departments/The Heads of Research Centres
6. The Deputy Secretary & Regional Head, University Grants Commission, South Western Regional Office, P.K. Block, Palace Road, Gandhinagar, Bengaluru 560 009(with C/L)
7. The Director/UGC Special Officer- Directorate of Collegiate Education, Vikas Bhavan, Thiruvananthapuram 33
8. The Director, Internal Quality Assurance Cell (IQAC)/ The Director, Research Council
9. The Public Relations Officer (I/c) for issue of press release & web posting
10. The Director, Computer Centre for arranging web posting in the Research Portal
11. Joint Registrar (Academic)
12. Deputy Registrar (Academic I/ Academic III)
13. Joint Director, Local Fund Audit, Kerala University Audit
14. Ac.EI/Ac. EI/Ac.EV/Ac. EVI/Ac.EVII /PL/E/CDC Section
15. File copy/Office copy/Stock file

Forwarded/By Order
Sd/-
Section Officer
CHECKLIST

➢ Requisition to the Registrar duly forwarded at the first instance, to attest the Annexure III - Facility Certificate (if the Research Centre is at KULRC & University Departments)

➢ Application along with its Annexure I, II and III (in triplicate) duly filled in & the following (in duplicate)

➢ Proforma I & II
➢ No Objection Certificate (in Letterhead- of the Principal & Manager – as applicable)
➢ Attested copies of certificates (S.S.L.C, PG, NET etc.)
➢ Attested copies of Ph.D. registration order
➢ Appointment Order
➢ Synopsis (Thesis)
➢ Biodata (with email, mobile no.)